

Model Curriculum for Loss Prevention

Four Year Program Proposal

Program Description: Retail Loss Prevention is a rapidly growing field that demands educated professionals schooled in a number of disciplines as it evolves into a multi-dimensional business preservation model. The Loss Prevention major provides students with courses which lead to a Bachelor of Science Degree and provides a foundation for employment in the Loss Prevention Field.

This Program will emphasize both the academic and the practical as it prepares students for the challenges in protecting the assets of retail organizations from the threats, both inside and outside of the organization. Students will develop the academic skills necessary to think critically about all aspects of Loss Prevention as well as the practical skills required to function in the Loss Prevention environment.

Program Courses:

The Bachelor's in Loss Prevention is an Interdisciplinary Program consisting of courses in Criminal Justice Sciences, Business, and Computer Science.

This is based on a standard four year 120 credit curriculum. Note that different institutions will have different models and required credit hours for their General Education/Liberal Arts requirements. All classes are assumed to be three credit courses unless otherwise specified.

This model assumes a 51 Credit Program with 37 required credits (12 classes) and 15 elective credits (5 classes). The remaining 67 credits would be made up of an institution's General Education and Liberal Arts requirements, other school requirements, and free electives. Course numbers below are suggestions, schools may use numbers as per their institutional policy. Additionally, an LP prefix may be used and cross listed with the corresponding discipline.

Required Courses – 37 Credits

Criminal Justice

CJxxx Introduction to Criminal Justice

BUSXXX Business Management

CJ/LPxxx Investigation

CJ/SSxxx Introduction to Private Security

Loss Prevention

LPSxxx Principles/Introduction to Loss Prevention
(4 Credits)

CJ/LPxxx Research Methods

SS/LPxxx Capstone

Business

BUSxxx Accounting I or Financial
Management

BUSXXX Business Ethics

Computer Science

CSCxxx Computer applications

CSC Cyber Security

Electives – 15 credits

Criminal Justice

CJxxx Crime Prevention

CJxxx White Collar Crime

CJ/SS Organizational Crime /Enterprise crime

CJxxx Criminology

Business

BUSxxx Accounting II

BUSxxx Financial Management

BUSxxx Business Law

II

CJ/CSxxx Cybercrime Investigation

CJxxx Fraud Investigation

BUSxxx Human Resources Management

LP/SSxxx Physical Security

BUSxxx Organizational Behavior

SSxxx Security Law

Other

CJ/BUSxxx Risk and Crisis Management

CJ/BUSxxx Workplace Safety (OSHA)

MATHxxx Statistics

HMSVxxx Interviewing Skills (Human Services)

LPxxx Internship

CSCxxx Introduction to Information Systems

Course Descriptions

CJxxx Intro to Criminal Justice: This course introduces students to the agencies, processes and theories involved in the administration of criminal justice. The learning objectives include - but are not limited to - examining the major components of the criminal justice system, including the police, courts and corrections and understanding contemporary criminal justice issues and challenges.

CJxxx Criminology: This course introduces students to the study of crime, its causes, and definitions. Learning objectives include – but are not limited to – understanding theories of crime, and identifying correlates of criminal behaviors.

CJxxx Criminal Investigation: This course presents investigative theory, crime scene procedures, interviews and interrogations, and the collections and preservation of physical evidence. Learning objectives include – but are not limited to – understanding techniques for collecting evidence, practicing interviewing skills, and identifying appropriate investigative techniques for specific crimes.

SSxxx Security Law: This course introduces students to the theory, history, and purpose of criminal law, including criminal responsibility and the role of statutes and courts. Learning objectives include – but are not limited to – understanding statutes and interpreting laws, identifying the sources of law, and explaining criminal liability.

CJ/SS xxx Introduction to Private Security: The student will learn about the industry background and related law to premise, retail, business, employment, and information/computer

security as well as investigation, surveillance, and even homeland security. Throughout, the emphasis is on giving students a clear sense of the numerous career opportunities available in this rapidly expanding field - including real-world insight on how to get a job in private security, concrete information on the skills needed, and succinct overviews of day-to-day job responsibilities.

BUSxxx Accounting I (note that BUSxxx Financial Management may substitute for this course)
A study of the fundamental concepts and methodology of accounting. Students will learn the procedures of accounting for assets, liabilities, equity, revenues and expenses. Analysis and preparation of financial statements will also be stressed as well as an emphasis on problem solving using a computerized general ledger system and/or Excel.

BUSxxx Financial Management (note that BUSxxx Accounting 1 may substitute for this course)
This course introduces students to the forms and sources of financing business firms, large and small, corporate and noncorporate with an emphasis on financial planning and financial problem solving. Learning objectives include the goals and functions of financial management, financial analysis and planning, and working capital management.

BUSxxx Business Management: An introductory course in basic business management concepts and practices. Learning objectives cover principles and techniques as they relate to planning, organizing, leading and controlling business enterprises.

BUSxxx Business Ethics: This course is an introduction to ethical decision -making in business which examines individual, organizational, and macro level issues in business ethics. Students will learn to identify and analyze ethical issues in business, including specific ethical problems such as: whistle-blowing, discrimination, truth in advertising, employee theft, product safety, and the environment.

CJ or BUS Principles/Introduction to Loss Prevention: (4 credits) This course serves as an introduction to the loss prevention field and focuses on retail loss prevention. Students will learn about the fundamentals of the field including asset protection, risk management, law of loss prevention, methods of and prevention of theft, both internal and external, and the development of asset protection programs. Students will earn the Loss Prevention Qualified Certification from the Loss Prevention Foundation under the guidance of the course instructor who will oversee the student's progress and examinations throughout the process.

CJ or BUS Risk and Crisis Management: This course serves as an introduction into managing risk and crisis in the public sector. Students will learn about past critical events such as natural catastrophes, terrorist attacks, corporate failures, threats to human and animal welfare (disease epidemics) and other critical incidents (bushfires, rail crashes, aviation accidents, mass shootings). Students should exit this course with basic understanding of how to appropriately plan for and execute a recovery plan if faced with a crisis situation.

CSCxxx Introduction to computer applications Students will learn fundamental concepts of computer hardware and software and become familiar with a variety of computer applications, including word-processing, spreadsheets, databases, and multimedia presentations. Students will

investigate Internet-based applications, work with email and learn how to browse the web. Coursework includes activities that explore social and ethical issues related to computers.

CSCxxx Cyber Security will discuss basic recognition of cyber threat to the infrastructure of society. It will stress methods of response and investigation of suspicious programs as well as a very basic knowledge of programming itself.

CJxxx Crime Prevention: Students will learn about topics to include reasons not to solely rely on the criminal justice system to prevent crime, crime data analysis techniques, crime problem-solving models, models of crime prevention, ingredients of successful private / public partnerships in order to prevent crime and simple methods of implementing and evaluating crime prevention initiatives. Upon completion of this crime prevention course, participants will have a working knowledge of key crime prevention concepts and be familiar with strategies to effectively prevent crime. The practical nature of the training means that the skills and knowledge gained through this training will be directly transferable to the workplace.

CJxxx White Collar/Organized Crime: Introduction to White-Collar Crime provides students with an understanding of what white-collar crime is, how it works, and the extent to which it exists in our society. The wide range of topics analyzes the opportunity structures for committing white-collar crime and explores new ways of thinking about how to control it. Topics include theories behind white-collar crime, including social and psychological theories, routine activity, crime pattern, and situational crime prevention theories, laws that govern the securities industries, including the Securities Exchange Act and Sarbanes–Oxley, bank fraud, money laundering, racketeering, organized crime, crimes involving public officials, obstruction of justice, control and prevention of white-collar crimes and sanctions for white-collar criminals. Students should be able to demonstrate examples of what white collar crime is have understanding of measures put in place to identify actions.

CJxxx Cybercrime Investigation Students will learn to protect an organization's critical information and assets by ethically integrating cyber security best practices and risk management through enterprise. Students will also learn processes to integrate continuous monitoring and real-time security solutions with information collection, collaboration, and analysis capabilities, improve cyber security situational awareness and deployment of countermeasures in industry and government, evaluate and assess the use of technology to support cyber security goals and objectives, participate in forensic analysis of cyber incidents and learn how to assist in recovery of operations, and formulate, update, and communicate short- and long-term organizational cyber security strategies and policies.

CJxxx Fraud Investigation: In this course, learners study the principles and methodology of fraud detection and deterrence. The course includes such topics as skimming, cash larceny, check tampering, register disbursement schemes, billing schemes, payroll and expense reimbursement schemes, non-cash misappropriations, corruption, accounting principles and fraud, fraudulent financial statements and interviewing witnesses.

CJxxx Physical Security/Security Surveys: In this course, learners understand how to manage the security of our information by identifying critical data security requirements and incorporating them into our processes and operations. Learners will study the standards and practices that are needed to meet a company's unique security needs. Students will understand how to protect data from theft, unintended disclosure, deletion, manipulation and other unauthorized use.. Learners will study security processes that are incorporated into our overall business processes while remaining focused on productivity and necessary access to needed data.

BUSxxx Accounting II: In this course, learners will promote efficient, accurate and timely execution of finance and accounting functions; utilizing the available information, tools and analysis that will contribute to the overall success of the organization. This course provides insight into the accounting function in modern business organizations. Learners define accounting terminology and explore its application to accounting principles. Learners also apply accounting cycle strategies to business financial events and prepare financial statements from accounting system data.

BUSxxx Financial Management II: In this course, learners gain and apply finance basics including the time value of money concepts, stock and bond valuation techniques, and capital budgeting processes. Learners also demonstrate ways the relationship of domestic and global financial environments affect financial markets.

BUSxxx Business Law: In this course, learners explore and articulate the influences on businesses of statutory, contract, and legal entity law. Learners evaluate the historical underpinnings and origins of the court system's ability to adjudicate commercial disputes. Learners also develop and demonstrate their legal vocabulary, an understanding of core legal concepts, and basic legal research skills.

BUSxxx Human Resources Management: This course is a survey of the human resources management (HRM) field and its function and role in the organization. Learners develop their knowledge of fundamental HRM principles and demonstrate competencies in areas such as compensation and benefits, legal requirements, and training and development.

BUSxxx Organizational Behavior: This course presents existing research, theories and models explaining how individual and group behavior and processes shape the internal dynamics of organizations. Provides the foundation to understand contemporary debates concerning alternative organizational designs and management practices. At the conclusion of the course it is expected that students will demonstrate knowledge and skills in several core areas. Specifically, students should be able to:

- Identify key theoretical aspects and practical applications of organizational behavior.
- Apply OB concepts and theories to analyze and improve work situations.
- Understand and leverage your own traits and OB competencies

CJ/BUS Workplace Safety (OSHA): This course provides an introduction to the Occupational Safety and Health Administration (OSHA) for owners and managers of small businesses. The goal of the course is to help participants gain an understanding of OSHA operations and

procedures and learn how they can work with OSHA to prevent or reduce injuries and illnesses in their workplaces. Included in the course is information on the background of OSHA, standards, the inspection process, implementing a safety and health program, and assistance available to small businesses. The student will benefit by being able to:

Describe the tools OSHA uses to reduce workplace injuries and illnesses.

Identify basic employer and employee responsibilities and rights under OSHA.

Recognize how OSHA standards are organized and developed.

Select the steps of the OSHA inspection process.

Recognize the 4 elements of a safety and health management system.

Obtain information about compliance assistance.

MATHxxx Statistics: This course will introduce students to the basic concepts, logic, and issues involved in statistical reasoning, as well as basic statistical methods used to analyze data and evaluate studies. The major topics to be covered include methods for exploratory data analysis, an introduction to sampling and experimental design, elementary probability theory and random variables, and methods for statistical inference including simple linear regression. The objectives of this course are to help students develop a critical approach to the evaluation of study designs, data and results, and to develop skills in the application of basic statistical methods in empirical research.

HMSVxxx Interviewing Skills: This course will examine the process of effective job interviewing as it relates to the candidate. By the end of this course, you should understand what to do before your job interview is scheduled, how to prepare for your job interview, what to do during the interview, and how to follow up with a prospective employer after your job interview.

LPxxx Internship: The student should be able to find a curriculum focused position (paid or unpaid) that would expose the candidate to relevant job experience and feedback. The learner should have the ability to draw lines of comparison from the intern opportunity to their coursework and emerge with action items that will help them prepare themselves for post graduation employment.

CSCxxx Introduction to Information Systems: An Information System is a man-made system that facilitates an organization's operational functions and supports management decision making by providing information that managers can use to plan and control the activities of the firm. This course enables the learner to explore the system's components, explain elements in the study of Information Systems, identify what a business process is and explain the features of quality information. The student will be able to list and explain the elements in the study of information systems, describe the system output flow and users, describe the "Business Process" model and identify the difference between data and information.

LPxxx Capstone Seminar: (Senior standing students) This seminar will demonstrate the application of scientific methodology to a topic selected jointly by student and faculty mentor. The Capstone Seminar will be conducted seminar style with the student completing a significant research project in the Loss Prevention field or related field with application to loss prevention.

The research will be presented both in a written paper and the findings presented orally to the class and open to the department faculty and student body for review. This research will allow the student to synthesize and demonstrate the knowledge gained over the course of their college studies as well as the application of that knowledge.

Introduction to Basic Research Methods - A basic course concentrating on the scientific research in Behavioral Science. Students will acquire information on the methods of collecting data; how to operationalize variables; how to identify types of data; and how to communicate research.

Learning Outcomes:

1. Describe and discuss the concepts in Behavioral Sciences research methods and design.
2. Critically analyze scientific claims made in popular and academic media.
3. Analyze and interpret quantitative and qualitative data, as well as, mixed methodology.
4. Enhance public presentation skills through communication of research findings.
5. Demonstrate an understanding of ethical requirements used in research.

ASIS/DOL Competencies:

Tier 1: Professionalism

Tier 2: Critical and Analytical Thinking

Tier 3: Innovative and Strategic Thinking, Problem Solving